

# CASE MIX DATA COLLECTION

## BEHAVIORAL HEALTH INPATIENT DATA (BHID)

Feb 6, 2018

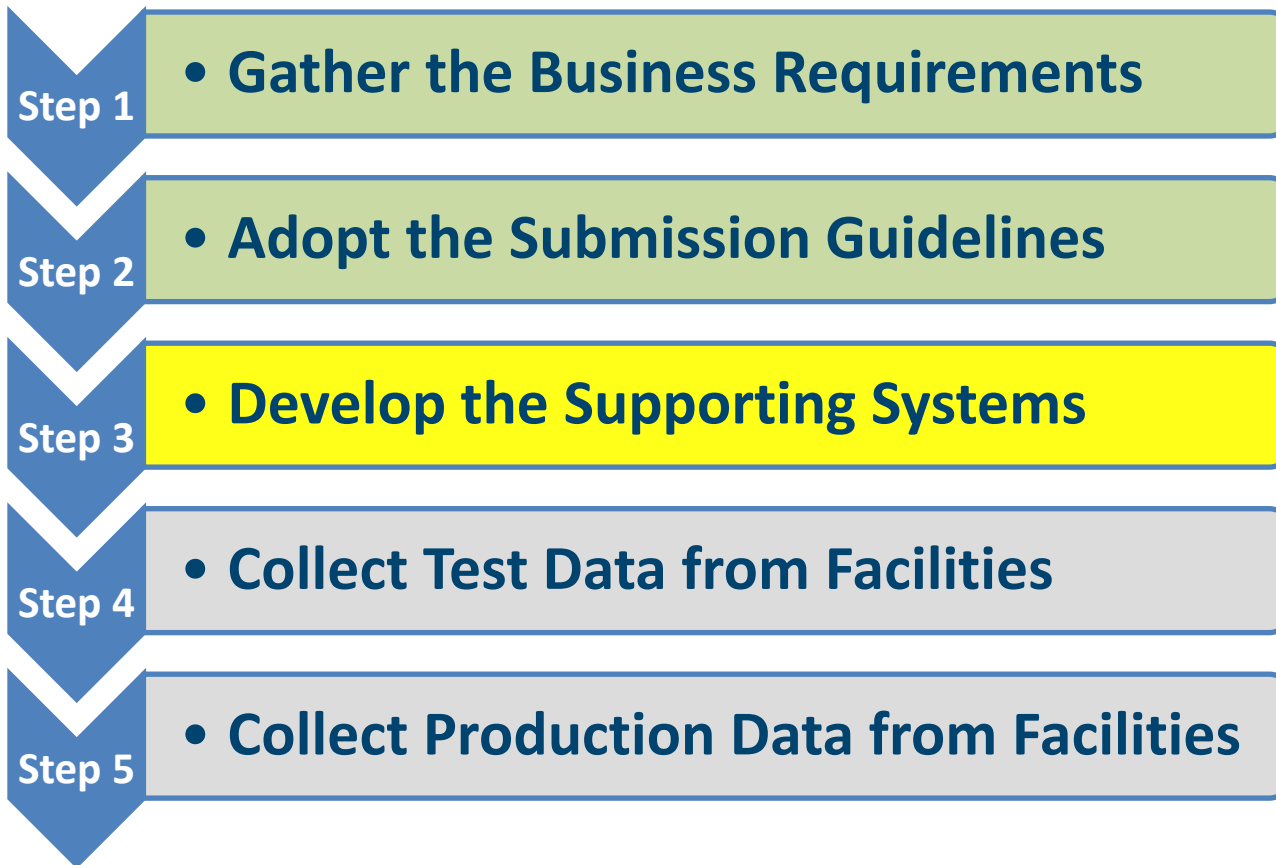


center  
for health  
information  
and analysis

## *Webinar Agenda*

- Introductions
  - Project Status: **Milestones**
  - Tools: **System Access**
    - *CHIA Submissions*
    - *File Secure*
  - Submission Guide: **Business Rule Updates**
  - Support: **Data Liaisons**
    - Contact Information
  - Session Wrap-Up: **Next Steps**
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## *Project Status:* CHIA High-Level Project Steps



## Project Status: **Project Milestones**

Milestone Tasks	Targeted Dates
Submit Data to <i>CHIA Submissions</i> Test Application	April, 2018
Submit Quarter 1 (Reporting Period: October 1 – December 31)	<b>May, 2018</b>
Submit Quarter 2 (Reporting Period: January 1 – March 31)	June 14, 2018
Submit Quarter 3 (Reporting Period: April 1 – June 30)	September 13, 2018
Submit Quarter 4 (Reporting Period: July 1 – September 30)	December 14, 2018
<p><i><b>NOTE:</b> Facility file submissions are typically required no later than 75 Days following the end of the reporting period.</i></p>	



## Tools: CHIA Submissions

**CHIA Submissions:** Is the Center's online file submission/retrieval tool. Providers will apply for access using the **CHIA User Interface Agreement** found on the Case Mix Behavioral Health web page for Data Submitters.

### System Functionality Includes:

- **Software Access:** Users can download a copy of *File Secure* - CHIA's encryption software; the program hashes sensitive PHI/PII data and encrypts the file as a whole.
- **Web-Based Upload/Download capability:** Upload encrypted/hashed quarterly files and download Edit Detail Report files, which provide file status, and may include helpful file error details.
  - **Security :** CHIA's secured file transmission environment is HTTPS based. File encryption is AES 256 and each facility will have its own unique encryption key. Only CHIA and the facility have access to the facility-specific key.

### System Requirements:

- **CHIA Submissions** is designed for use with the **Google Chrome** browser only. (**Unsupported:** Internet Explorer, Edge, Firefox, Safari, Opera)
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# Tools: System Access

MA APCD
Case Mix Data
Hospital and Other Provider Data
Information for Data Submitters
Public Records Request

[CHIA Data](#) » [Information for Data Submitters](#) » [Behavioral Health Facilities Case Mix Data](#)

## Behavioral Health Facilities Case Mix Data

**Overview**

CHIA collects Behavioral Health facility data, from participating providers, on patient demographics, diagnoses and procedures, physicians, and charges for each inpatient discharge in Massachusetts. Facilities submit data in accordance with the requirements of the Behavioral Health Inpatient Data Submission Specification Manual, which sets forth the file format, record specifications, data elements, definitions, code tables, and edit specifications. A link to their location is found in the blue box on the right side of this page. Facilities will submit data on a quarterly basis, following a standard hospital fiscal year schedule (October 1 – September 30).

**Filing Application**

Behavioral Health facilities will submit their Case Mix data through [CHIA Submissions](#), CHIA's web-based transaction service.

- New *facilities* will register with CHIA by setting up a [Business Partner Security Agreement Form](#).
- New *users*, who submit files on behalf of their hospital or facility, will complete and submit the [CHIA User Interface Agreement](#).

Completed forms may be submitted to [chia.data@state.ma.us](mailto:chia.data@state.ma.us). For more information about CHIA's interfaces (e.g. INET, CHIA Submissions), please see INET and CHIA Submission [Questions & Answers](#).

CHIA occasionally hosts Case Mix Technical Assistance Group (TAG) webinars where hospitals or facilities may ask questions about their Provider data submissions. On the right of this page, you can find information on how to participate in future webinars and view presentation materials from more recent TAG sessions.

**RESOURCES**

- Behavioral Health Submission Guidelines (PDF) | Word
- Payer Codes (Excel)
- CHIA Regulation and Admin. Bulletins
- Technical Assistance Group (TAG) Presentations and Contact Information

**SUBMISSION DEADLINES**

Quarter Begin & End Dates	Due Date	FY18 Adjustment
Oct. 1st - Dec. 31st	March 16th	May 1st
Jan. 1st - March 31st	June 14th	June 14th
April 1st - June 30th	Sept. 13th	Sept. 13th
July 1st - Sept. 30th	Dec. 14th	Dec. 14th

<http://www.chiamass.gov/behavioral-health-facilities-case-mix-data/>

# Tools: System Access

MA APCD | Case Mix Data | Hospital and Other Provider Data | **Information for Data Submitters** | Public Records Request

CHIA Data » Information for Data Submitters » Behavioral Health Facilities Case Mix Data

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# Submission Guide: Rule Updates

## Record Type 65

Field No.	Field Name	Picture	Spec.	Field Position From-Through	Edit Specifications	Error Type
2	Sequence	99	R/Z	3 4	<ul style="list-style-type: none"> <li>- Must be numeric</li> <li>- If first record following Medical - Diagnosis Record Type '60' sequence must = '01'</li> <li>- <del>For each subsequent occurrence of</del></li> <li><del>Record Type '65' sequence must be incremented by one</del></li> </ul>	A
5	Significant HCPCS/CPT Procedure I	X(10)	L/B	30 39	<ul style="list-style-type: none"> <li><del>May only be present if Principal HCPCS/CPT Procedure Code is present</del></li> <li>- Must be valid HCPCS/CPT code</li> <li>- Must be valid for patient sex</li> </ul>	A





## **Support: Data Liaison Assignments**

- Each facility will soon be assigned a specific CHIA Health Care Data Liaison, for day-to-day operations support.
- They are your primary point of contact for:
  - File status,
  - Field level edits/errors,
  - Technical system questions
- Case Mix Intake team members include:
  - **Cynthia Dukes-Reed** - Sr. Health Care Data Liaison
  - **Linda Stiller** - Sr. Health Care Data Liaison
  - **Kevin Walsh** – Case Mix Data Compliance and Support Manager
- Each assigned liaison will contact your team directly with any additional updates.

Please feel free to call on this team as needed. **We are here to support you!**

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## ***CHIA Contact Information:***

**Kathy Hines**, Senior Director of Partner Operations and Data Compliance

[Kathy.Hines@MassMail.State.MA.US](mailto:Kathy.Hines@MassMail.State.MA.US)

- **Data Compliance and Support Team**

- **Kevin Walsh**, Manager

- [Kevin.P.Walsh@MassMail.State.MA.US](mailto:Kevin.P.Walsh@MassMail.State.MA.US)

- **Cynthia Dukes-Reed**, Sr. Health Care Data Liaison

- [Cynthia.Dukes-Reed@MassMail.State.MA.US](mailto:Cynthia.Dukes-Reed@MassMail.State.MA.US)

- **Linda Stiller**, Sr. Health Care Data Liaison

- [Linda.Stiller@MassMail.State.MA.US](mailto:Linda.Stiller@MassMail.State.MA.US)

**Application Support Help Desk (CHIA Submissions System Access)**

[CHIA-DL-Data-Submitter-HelpDesk@MassMail.State.MA.US](mailto:CHIA-DL-Data-Submitter-HelpDesk@MassMail.State.MA.US) / 617-701-8217

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## *Session Wrap-Up: Next Steps*

- System Access
- Liaison Contact:
  - Establish Facility Technical Contacts
- TAG Session Schedule – Monthly
  - All Webinar materials will be posted to the CHIA website  
<http://www.chiamass.gov/behavioral-health-facilities-case-mix-data/>
- Open Discussion – Questions - Comments



THANK YOU  
FOR  
JOINING US  
TODAY!