

**Minutes of the Health Information and Analysis Oversight Council  
Meeting of December 1, 2016**

**Council members present:** Secretary Marylou Sudders, Executive Office of Health and Human Services (Chair); Ms. Fay Donahue (Vice Chair); Ms. Laura Adams; Ms. Alicia B. Curran; Commissioner Daniel Judson, Division of Insurance; Ms. Lauren Peters, designee of Secretary Kristen Lepore, Executive Office for Administration and Finance; Dr. Meredith Rosenthal; Executive Director David Seltz, Health Policy Commission; Mr. Colin Hill; Mr. Bill Geary; and Ms. Karen Tseng.

Noting the presence of a quorum, Secretary Marylou Sudders, Executive Office of Health and Human Services, called the meeting to order at 9:05 a.m.

**I. WELCOME AND APPROVAL OF PRIOR MEETING MINUTES [VOTE]**

Secretary Sudders introduced the vote for approval for the prior meeting's minutes. The Council voted unanimously to approve the prior meeting minutes.

Secretary Sudders opened the meeting with describing the nominating committee's meeting which occurred immediately prior to the full Council. She explained that the committee had recommended that she serve for another term as Chair and that Ms. Donahue was voted Vice Chair. The Council then voted unanimously to approve the appointments of Secretary Sudders as Chair and Ms. Donahue as Vice Chair.

**II. EXECUTIVE DIRECTOR'S REPORT**

Mr. Campbell began his report to the Council by walking through CHIA's FY17 and FY18 budget planning efforts. Mr. Campbell noted that his current primary focus was to find ways to continue to fulfill CHIA's core mission while making the required transfers to the Community Hospital Reinvestment Trust Fund. He described budget savings associated with the anticipated conclusion of ongoing projects, allowing for the termination of related contracts; as well as savings through voluntary attrition of FTE staff. He explained that based on current projections CHIA was expected to have a small surplus in FY17.

Mr. Hill joined the meeting at 9:14 a.m.

Mr. Campbell also noted that CHIA is exploring avenues to reduce spending on its lease at 501 Boylston Street.

Mr. Campbell explained that CHIA was in the process of making a capital funding request in order to facilitate the agency's FY18 transfer to the Community Hospital Reinvestment Trust Fund. A brief discussion of the application process, the distinct nature of CHIA's capital eligible projects, and the agency's ability to pay its capital debt service followed.

Mr. Campbell led the Council through a discussion of CHIA's existing data and potential improvements either in the application process or design. Mr. Campbell noted that CHIA was looking into expanding the data it collects, including behavioral health data. He stated that he looked forward to working with the Council to better understand the CHIA's data assets and future plans for their development.

Bill Geary departed the meeting at 10:00 a.m.

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Secretary Sudders referenced the Chapter 55 opioid study performed by the Department of Public Health with CHIA's data, and asked that the report be forwarded to Council members. The Council proceeded to discuss details around the report, and the role of CHIA's data in its development. Mr. Campbell continued to explain to the Council CHIA's data assets and short-term plans. A discussion followed regarding provider data, and whether the Registered Provider Organization data filing could be used to establish a statewide provider database. It was also discussed whether CHIA can collect pharmaceutical data. Mr. Campbell explained that CHIA cannot collect such data, but does collect data from pharmacy benefit managers. He reiterated that he would look to the Council to determine where the agency might best focus its data collection efforts.

Mr. Campbell then moved to discuss the transparency initiative, and stated that within the next week CHIA would be issuing an RFQ for a health care transparency website vendor. The goal is to produce a website similar to New Hampshire's. He also noted that CHIA is working with the Betsy Lehman Center to incorporate quality and safety information in the project.

The Council was next updated on the efforts the Department of Labor is making regarding federal data collection rules and CHIA's plan to submit comments to the federal agency. Mr. Campbell briefly mentioned his concern that CHIA cannot retain talented analytic staff, and the agency's efforts to do so.

**III. FINANCE COMMITTEE REPORT**

Ms. Peters summarized for the Council the Administration and Finance Committee meeting that occurred on November 13. Mr. Campbell explained that CHIA was requesting level funding for the FY18 budget. Mr. Seltz noted that while there was some uncertainty around the budget due to the pending capital funding request, the Committee still felt comfortable approving the budget.

**IV. APPROVAL OF FY 2018 MAINTENANCE REQUEST [VOTE]**

The Council proceeded to vote on CHIA's budget request, which the Council unanimously approved.

A brief conversation followed on the capital funding request and the application process. It was stated that CHIA may have an expedited process since it can pay the debt service itself; if so, CHIA may receive funds in the early spring.

**V. CLOSING**

There being no other official business to discuss, Mr. Seltz moved to adjourn the meeting which Ms. Peters seconded. The meeting adjourned at 10:44 a.m.