



# Health Information and Analysis Oversight Council Administration & Finance Committee

Executive Office for Administration and Finance  
State House Room 373, Boston, MA  
June 19, 2017 11:00 AM

## **MEETING MINUTES**

The meeting began at 11:03 a.m.

Present were Lauren Peters (designee of Secretary Kristen Lepore), Coleen Elstermeyer (designee of David Seltz), Fay Donohue (participating via phone), and CHIA Executive Director Ray Campbell.

Noting the presence of a quorum, Ms. Peters called the meeting to order at 11:03 a.m.

Ms. Peters requested a motion to approve the Committee's meeting minutes from February 27, 2017. The Committee unanimously voted to approve the minutes.

Mr. Campbell began by recounting the Council's annual budget hearing, held on April 25. The hearing, he stated, resulted in no public testimony. Mr. Campbell added that CHIA subsequently received written comments from the Massachusetts Association of Health Plans.

Mr. Campbell then led the Committee through a discussion of CHIA's fiscal year 2017 spending, including projections through the end of the fiscal year. He explained that CHIA was on track to have a small surplus at the end of the fiscal year, and that the agency was seeking approval to apply this amount to the following fiscal year through a prior appropriation continued (PAC) account. Ms. Elstermeyer asked Mr. Campbell to confirm that, in the past, any funds left unspent at the end of the fiscal year were reverted. Mr. Campbell responded affirmatively, adding that reversions were credited to the assessment payors. Ms. Peters clarified that reversions would be credited to the state budget (GAA) and then deducted from the assessment. Ms. Donohue asked whether it was probable that CHIA would be authorized to use a PAC. Mr. Campbell indicated that he was hopeful that it would be authorized.

Mr. Campbell then moved to discuss CHIA's FY18 spending plan. He explained that the most notable difference from the agency's FY17 budget was the inclusion of bond funding for certain capital eligible projects. A brief discussion of the status of CHIA's capital request followed. Ms. Peters asked whether CHIA's projections accounted for debt service payments. Mr. Campbell confirmed that they did.

Ms. Elstermeyer asked about the change in FY18 rent. Mr. Campbell explained that, working with the Division of Capital Asset Management and Maintenance, CHIA had identified a tenant with whom the agency would be sharing office space starting in the fall. A brief discussion followed.

There being no other business to discuss, the meeting adjourned at 11:25 a.m.